

Dear Members please be aware these JJEMC Reviews are taking place:

The Provider Group Joint Job Evaluation Committee (JJEMC) has initiated a Provincial Review for the following Provincial Job Description (PJD):

PJD No.	PJD Title
033	Hearing Aid Practitioner

Please ensure the following timelines are met.

**1. EMPLOYER HR DEPARTMENT:** Distribute the attached documents to employees in PJD #033 – Hearing Aid Practitioner by – **July 24, 2018:**

- 1. Provincial Review Process Form**
- 2. Provincial Job Fact Sheet**
- 3. Provincial Review Instructions**

**2. EMPLOYEE(S):** Date of completion and submitted to OOS Supervisor by – **August 28, 2018.**

**3. OOS SUPERVISOR:** Date of completion and submitted to Employer HR Department by – **September 25, 2018.**

**4. EMPLOYER HR DEPARTMENT:** Date of completion and submitted to JJEMC by – **October 9, 2018.**

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The Provider Group Joint Job Evaluation Committee (JJEMC) has initiated a Provincial Review for the following Provincial Job Description (PJD):

PJD No.	PJD Title
039	Social Services Worker

Please ensure the following timelines are met.

**1. EMPLOYER HR DEPARTMENT:** Distribute the attached documents to employees in PJD #039 – Social Services Worker by – **July 24, 2018:**

- 1. Provincial Review Process Form**
- 2. Provincial Job Fact Sheet**
- 3. Provincial Review Instructions**

**2. EMPLOYEE(S):** Date of completion and submitted to OOS Supervisor by – **August 28, 2018.**

**3. OOS SUPERVISOR:** Date of completion and submitted to Employer HR Department by – **September 25, 2018.**

**4. EMPLOYER HR DEPARTMENT:** Date of completion and submitted to JJEMC by – **October 9, 2018.**

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**The Provider Group Joint Job Evaluation Committee (JJEMC) has initiated a Provincial Review for the following Provincial Job Description (PJD):**

PJD No.	PJD Title
048	Social Services Coordinator

Please ensure the following timelines are met.

**1. EMPLOYER HR DEPARTMENT:** Distribute the attached documents to employees in PJD #048 – Social Services Coordinator by – **July 24, 2018:**

- 1. Provincial Review Process Form**
- 2. Provincial Job Fact Sheet**
- 3. Provincial Review Instructions**

**2. EMPLOYEE(S):** Date of completion and submitted to OOS Supervisor by – **August 28, 2018.**

**3. OOS SUPERVISOR:** Date of completion and submitted to Employer HR Department by – **September 25, 2018.**

**4. EMPLOYER HR DEPARTMENT:** Date of completion and submitted to JJEMC by – **October 9, 2018.**

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**The Provider Group Joint Job Evaluation Committee (JJEMC) has initiated a Provincial Review for the following Provincial Job Description (PJD):**

PJD No.	PJD Title
085	Audiometric Electronics Technician

Please ensure the following timelines are met.

**1. EMPLOYER HR DEPARTMENT:** Distribute the attached documents to employees in PJD #085 – Audiometric Electronics Technician by – **July 24, 2018:**

- 1. Provincial Review Process Form**
- 2. Provincial Job Fact Sheet**
- 3. Provincial Review Instructions**

**2. EMPLOYEE(S):** Date of completion and submitted to OOS Supervisor by – **August 28, 2018.**

**3. OOS SUPERVISOR:** Date of completion and submitted to Employer HR Department by – **September 25, 2018.**

**4. EMPLOYER HR DEPARTMENT:** Date of completion and submitted to JJEMC by – **October 9, 2018.**